

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
MARCH 17, 2015 @ 7:00 P.M.**

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The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday March 17, 2015 @ 7:00p.m.

**PRESENT:**

Dennis Steil	Mayor
Kel Tetz	Deputy Mayor
Sven Bernard	Councillor
Amanda Howell	Chief Administrative Officer

**CALL TO ORDER:**

Mayor Steil called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA:**

**Motion 600/15**

Moved by Deputy Mayor Tetz to adopt the agenda with the following changes:

Additions: 9.1 Appointment of Heisler Municipal Library Board Member  
9.2 Water plant meter  
9.3 Small Communities Grant  
12.6 Dennis Steil Expenses  
Deletions: 8.1 Can Pak Environmental Inc. – Waste Management Service – Pricing Information

**CARRIED**

**MINUTES:**

**Motion 601/15**

Moved by Deputy Mayor Tetz that Heisler Village Council adopt the February 24, 2015 regular council meeting minutes as presented.

**CARRIED**

**PUBLIC HEARING:** NONE

**DELEGATIONS:** NONE

**BYLAWS:**

**Land Use Bylaw Amendment Bylaw #490-15**

**Motion 602/15**

Moved by Mayor Steil that Heisler Village Council give **first** reading to the Land Use Bylaw Amendment Bylaw #490-15.

**CARRIED**

March 17, 2015

~Pursuant to the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, the Village of Heisler Council will hold a Public Hearing with respect to the passing of Bylaw #490-15 at the commencement of the April council meeting. Administration will notify the public of said Public Hearing in accordance with Section 606 of the Municipal Government Act.

**POLICIES:** NONE

**OLD BUSINESS:**

**Discussion – Flagstaff Intermunicipal Partnership – Regional Governance Study**

**Motion 603/15**

Moved by Mayor Steil that Heisler Village Council rescind motion #541/15 and instruct the CAO to draft a letter to the Flagstaff Intermunicipal Partnership Committee to inform them that Heisler would like to be a part of the Regional Governance Study project.

**CARRIED**

**NEW BUSINESS:**

**Appointment of Heisler Municipal Library Board Member**

**Motion 604/15**

Moved by Councillor Bernard that Heisler Village Council appoint Janice (Shawn) Badry to the Heisler Municipal Library Board.

**CARRIED**

**Water Plant Meter**

**Motion 605/15**

Moved by Deputy Mayor Tetz that Heisler Village Council accept agenda item 9.2, Water Plant Meter for information.

**CARRIED**

**COUNCILLOR REPORTS:**

Mayor Steil's written report- None

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report- None

Deputy Mayor Tetz's verbal report- Flagstaff Family & Community Services – March 11/15 meeting information

Councillor Bernard's written report- None

Councillor Bernard's verbal report- None

Public Works Operating Report- February 17- March 11/15

Bylaw Enforcement Report – February/15

**Motion 606/15**

Moved by Councillor Bernard that Heisler Village Council accept the above written/verbal reports as presented.

**CARRIED**

**CAO REPORT AND ACTION LIST:**

**Motion 607/15**

Moved by Mayor Steil that Heisler Village Council accept the CAO action list and written report from the February 24, 2015 regular council meeting as presented.

**CARRIED**

**FINANCIAL:**

**Cheque Register**

**Motion 608/15**

Moved by Mayor Steil that Heisler Village Council accept the cheque register #2511-#2532 for February 16-28, 2015 in the amount of **\$35,970.42** as presented.

**CARRIED**

**Cheque Register**

**Motion 609/15**

Moved by Deputy Mayor Tetz that Heisler Village Council accept the cheque register #2533 - #2543 for March 1-15, 2015 in the amount of **\$5,347.37** as presented.

**CARRIED**

**Petty Cash Expenses**

**Motion 610/15**

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to pay the petty cash expenses for March 2015 in the amount of **\$27.15**.

**CARRIED**

**February 2015 Financial Statement**

**Motion 611/15**

Moved by Councillor Bernard that Heisler Village Council accept the balance shown on the February 2015 Financial Statement as presented.

**CARRIED**

**Deanna Lunde Expenses**

**Motion 612/15**

Moved by Mayor Steil that Heisler Village Council instruct the CAO to pay Parkland Regional Library Representative, Deanna Lunde's expenses for February 26, 2015 in the amount of **\$205.00**.

**CARRIED**

**Dennis Steil Expenses**

**Motion 613/15**

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to pay Mayor, Dennis Steil's expenses from January 26 – March 17, 2015 in the amount of **\$590.00**.

**CARRIED**

**CORRESPONDENCE:**

- 13.1 Letter from the Frac Notice Team – Abandoned Well Setbacks
- 13.2 Letter from Municipal Affairs – Gas Tax Fund information
- 13.3 Interagency meeting information – Jan 6/15
- 13.4 Letter from Alberta Tax and Revenue Administration – Tax Exempt Fuel User – Renewal
- 13.5 Letter from Alberta Public Works Association – National Public Works Week
- 13.6 Letter from Alberta Municipal Affairs – Federal Small Communities Fund
- 13.7 Letter from Government of Alberta International and Intergovernmental Relations – New West Partnership Agreement
- 13.8 Heisler Municipal Library – 2014 meeting minutes
- 13.9 East Central Alberta Review- Community & Tourist Magazine advertising information
- 13.10 Economic Development Training Program – Information
- 13.11 Flagstaff County – Agricultural Service Board News Bulletin
- 13.12 Parkland Regional Library Board Meeting –PRL Board Talk – Feb 26/15
- 13.13 Communities in Bloom – 2015 Information
- 13.14 Letter from Federation of Canadian Municipalities – 2015 Membership Survey
- 13.15 Letter from Alberta Urban Municipalities Association- MuniFunds Investment Information
- 13.16 Flagstaff's Initiative to Relationship & Spousal Trauma (FIRST) – Feb2/15 meeting minutes
- 13.17 Letter from Leon E. Benoit, MP – Call for applications – Small Communities Fund

**Motion 614/15**

Moved by Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.17 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

**CARRIED**

**IN CAMERA**

**Motion 615/15**

Moved by Mayor Steil that Heisler Village Council move In Camera to discuss personal items at 8:15 p.m.

**CARRIED**

**OUT OF CAMERA**

**Motion 616/15**

Moved by Mayor Steil that Heisler Village Council move Out of Camera at 8:36 p.m.

**CARRIED**

**DATE OF NEXT REGULAR COUNCIL MEETING:**

April 14, 2015 at 7:00 p.m.

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 8:50 p.m.

X

Dennis Steil  
Mayor

X

Amanda Howell  
CAO

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